

RSPS HSA Executive Meeting Agenda 2021-2022

Date 4/11/22 at 2 PM

RSPS HSA Focus:

Inclusive Community- Faith Centered- Academic Excellence

<u>Meeting Outcomes:</u>		
By the end of this meeting, participants will have:		
<ul style="list-style-type: none"> - Heard updates on various topics associated with our school and operations - Scheduled upcoming events - Reviewed previous actions items and determined new action items 		
<u>Meeting Roles:</u>		
Time Keeper <i>Help facilitator keep track of time for each action item</i>	Meeting Notes <i>Take summary notes & decisions for each action item and record action items as they are decided upon</i>	Review of Action Items <i>Take the group through each action item and determine if any follow up is still needed</i>
	Lauren	Sarah
Attendance: Ryan Hellem, Sarah Mariman, Ashley Mellott, Jaimie Wisniewski, Lauren Morley, Michael Mayforth, Laure Shutz		

Time	Agenda Item	Facilitator
5'	Opening Prayer	Ashley Mellott
50' <i>Each position should limit to 10 min. maximum; aim for 5</i>	<p><u>Position Updates</u></p> <p>Resurrection/St. Paul's Church Liaison Updates:</p> <ul style="list-style-type: none"> ● St Paul ● Resurrection- no permit yet for use of tent- conditional use meeting on 4/28 with county. Archbishop Lori will be coming to celebrate the mass on 6/4 to bless both the addition to the pastoral center as well as the Rosary Garden. Parish council elections next two weeks- one RSPS parent is running. (Yanessi Morales) <p>Notes from Meeting:</p> <ul style="list-style-type: none"> ● Mr.Hellem attended last St Paul Meeting; The St Paul Parish Council is looking for an additional member, it would be great to get parents from RSPS involved, time commitment is low at 1 tuesday a month and no summer meetings. ● Michael Mayforth mentioned that St Paul has a full kitchen and enough space to possibly be a location for Breakfast With Santa during Church of the Resurrection construction. We could also 	

possibly use this location for a fall 2022 Courtyard Cocktails HH with live music?

Position Chairs

Treasurer: Financials:

Family Fun Night was an additional \$1175 over budget. Will increase the budget next year for all social events.

Awaiting the following Restaurant Payments:

EC Diner	24-Sep	\$500.00
Squisito	20-Oct	\$129.04
Chipotle	6-Dec	\$214.25
EC Diner	21-Dec	\$500.00
EC Diner	4-Mar	\$300.00
<u>Peace a Pizza</u>	<u>10-Mar</u>	<u>\$98.11</u>
Total:		\$1741.40

Notes from Meeting:

- Ashley and Sarah met with RSPS business manager Jill Buls, they discussed the possibility of adding a line item to FACTS tuition management for an optional HSA expense fee (approx. \$25-\$50 per family). The charge would be a default but families could possibly “opt out” of charge. We will need to revisit this.
- There are 2 restaurant nights left, 4/14 Glory Days and 5/24 Bare Bones.
- Sarah mentioned sending detailed financials out with the end of year google HSA parent survey. Can we include a basic pie or bar graph that shows the main pools that HSA money goes to? i.e. Community Building and family activities, Teacher support (HSA provided lunches, treats throughout the year, rounding up of Gifts of Gratitude)
- Michael Mayforth brought up BoxTops and opportunities to earn more cash for the school, especially when there are big box top bonuses on certain items, this could be tied in with canned food drives

Secretary: Nothing at this time

Room Parents:

-Bag Bingo- Stephanie, would you like us to email anything out to the room parents?

-Does anyone else need us to email anything out to the room parents?

Notes from Meeting:

- Lauren Shutz will draft an email to go out after spring break regarding Bag Bingo.
- Information will need to go out by the first week of May regarding end of year parties

Vice President:

- **New Budget Line Items for '22-'23**
 - a. Garden and Grounds Keeping Committee
 - i. Parent Interest, also wants to launch recycle

	<p style="text-align: center;">initiative (to email admin)</p> <ul style="list-style-type: none"> b. Luxury Bag Raffle in Fall (Replaces Pelo Raffle) c. Bring Back School Store (1st Friday of each month) <ul style="list-style-type: none"> i. Bulk order goods OR Push out an Amazon wishlist and encourage parents to donate items. d. Fall Adult HH (Courtyard Cocktails), Spring Family Event, Spring Adult HH (off-site) <ul style="list-style-type: none"> ● Each Executive Seat oversees an HSA Committee and becomes a point person. Responsible for checking in monthly prior to HSA meetings to bring updates to the table. This will be decided in May at the last meeting. ● Manor Hill Family HH - Pending for 5/20, awaiting reply <ul style="list-style-type: none"> a. No event after 5K due to timing ● Launch RSPS_HSA Instagram <p>Notes from Meeting:</p> <ul style="list-style-type: none"> ● Garden and Grounds Keeping Committee- RSPS would help partially with budget for this; wreaths seasonally, decorations for fall, Christmas, Spring; Volunteer in charge of this would need to speak with Father John ● School Store- Mr. Hellem mentioned maybe we try it out with one Friday a month and see how that goes, then adjust as needed. Maybe middle school kids can get involved with the running of it, like a "Business Club" ● RSPS_HSA IG Account: Mr Hellem to look into AOB policies for this public account <p>President:</p> <ul style="list-style-type: none"> ● Teacher appreciation lunch 5/6/22– invite to go out to staff this week, catering secured. Need details from Stephanie re: margarita machine. Will be sending out a sug and amazon wish list ● End of year gifts to leaving staff– Ryan can I have information by 5/17? ● Committee Updates- School Supply Kits, Spirit Wear, Scrips, Used Uniform – ask for Flynn Ohara donations? <p>Principal:</p> <p>5K Fun Run – Is the HSA planning to do something after the race? I know this was discussed previously but it was unclear about the timing of the event.</p> <p>Additional Notes:</p>	
3'	<p>Previous Items:</p>	

2'	New Action Items:	
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